



Change Order Cost Analysis

for change orders under \$2,000 only
Rochester Housing Authority

Change Order Number _____ Date _____ Project # 41- _____ Work Order # _____

Project Name & Location _____ Contractor Name _____

Work Description _____

Finding of Facts

Material Description	Unit (ft,lbs)	Unit Rate	Quantity	Material Cost	
Material Total Cost					_____

Job Classification	Labor Rate	Hours	Labor Cost	
Labor Total Cost				_____

Equipment Description	Unit (hr,dy)	Unit Rate	Quantity	Equipment Cost	
Equipment Total Cost					_____

Subcontractor Description (attach invoice)	Subcontractor Name	Subcontractor Cost	
Subcontractor Total Cost			_____

Total from additional sheets _____
 Profit & Overhead _____
 Change Order Total Costs _____

Contractor Signature _____ Date _____